



**Ministry of Megapolis & Western Development**

**URBAN DEVELOPMENT AUTHORITY**

**BID INVITATION FOR**

**JANITORIAL SERVICES, HANDLING OF GARBAGE & MAINTENANCE  
OF LANDSCAPE AREAS AT RACE COURSE - MINI STAND, GRAND STAND  
& SCOREBOARD BUILDING, COLOMBO – 07**

The Chairman, Procurement Committee of the Urban Development Authority will receive sealed bids for the Janitorial Services, Handling of Garbage & Maintenance of Landscape Areas at Race Course - Mini Stand, Grand Stand & Scoreboard Building, Colombo – 07.

Bids should be submitted on the forms available from the office of Engineering Services Division, Urban Development Authority, 6<sup>th</sup> Floor, Sethsiripaya, Stage – I, Battaramulla and can be collected between 9.00 a.m. and 2.30 p.m. on any working day from **6<sup>th</sup> October, 2017 to 17<sup>th</sup> October, 2017** on payment of non refundable tender fee of Rs. 2,000/- + VAT and refundable tender deposit of Rs. 30,000.00 in cash.

The Envelope containing the bid should be addressed to the Chairman, Procurement Committee, Urban Development Authority, Sethsiripaya, Stage – I, Battaramulla and clearly marked “*Janitorial Services, Handling of Garbage & Maintenance of Landscape Areas at Race Course - Mini Stand, Grand Stand & Scoreboard Building, Colombo – 07*” at the top left hand corner of the envelope. Sealed Bid should be deposited in the Tender Box maintained for this purpose at the Procurement Unit, Urban Development Authority, 7<sup>th</sup> Floor, Sethsiripaya, Battaramulla on or before **2.30 p.m. on 24<sup>th</sup> October, 2017.**

The bids will be opened immediately after the closing of bids and the bidders or their authorized representatives will be allowed to be present at the time of opening.

Bidders are required to submit the following documents along with the bids.

- (a) Documentary proof for maintaining at least a single Janitorial Services & Cleaning Services Contract where the contract sum is not less than Rs. **700,000/-** per month during the letter past 03 years.
- (b) Certified copies of payments of EPF & ETF for at least 50 employees for the last 02 years.
- (c) Copies of receipts of VAT payments for the last 02 years.
- (d) Audited balance sheets of the firm for the past 02 years including Profit & Loss Accounts Statements.
- (e) List of Janitorial Services & Cleaning Services contracts in hand with the number of staff deployed in each contract.
- (f) The monthly cost estimate is Rs. 1,389,200.00 + VAT prepared by UDA is taken as the base price and it specifically noted here that, offers within the range of higher than or lesser than 10% (Ten percent) of this base price is only considered for the award of the service.

Bidding documents may be inspected free of charge at the office of the Engineering Services Division, Urban Development Authority, 6<sup>th</sup> Floor, Sethsiripaya, Battaramulla and all bidders submitting bids are advised to visit and inspect the site before submitting the bids.

Any further details can be obtained by contacting the Engineering Services Division on Tel. No. 2883304/2888432.

Note : ALL ICB/NCB & LCB Bid notices is displayed at UDA Web Site “[WWW.uda.lk](http://WWW.uda.lk)”

**Chairman  
Urban Development Authority  
7<sup>th</sup> Floor, “Sethsiripaya”  
Battaramulla**

**Date : 2017-10-03**