

My No. 09/05/24/01

19th March 2018

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**BID INVITATION FOR JANITORIAL SERVICES, GARBAGE DISPOSAL & MAINTENANCE OF
LANDSCAPE AREA AT LAWYERS OFFICE COMPLEX**

This is to inform you that you have been selected to Bid for the Janitorial Services, Garbage Disposal & Maintenance of Landscape Area at Lawyers office Complex.

Bids should be submitted on the forms obtainable from the office of Engineering Services Division, 6th Floor, Urban Development Authority, Sethsiripaya, Battaramulla between 9.30 a.m. to 3.00 p.m. on any working day till **02nd April, 2018**.

The Bid must be placed in a sealed envelope marked the "**Janitorial Services, Garbage Disposal & Maintenance of Landscape Area at Lawyers office Complex**" at the top left hand corner and addressed to The Chairman, Procurement Committee, Urban Development Authority, 7th Floor, Sethsiripaya Stage - I, Battaramulla.

The bid should be accompanied with a bid security to the value of 1% of the bid price. This can be furnished by depositing cash with this Authority or producing a bid security guarantee from a reputed Bank or any other agency approved by the Treasury, payable '**on demand**' in favour of the Chairman, Urban Development Authority, Sethsiripaya, Battaramulla, valid till 19th July 2018. No interest will be paid on this deposit. A specimen form of bid security guarantee is annexed herewith.

The Bid should be deposited in the Tender Box maintained for this purpose at the Procurement Unit, Urban Development Authority, 7th Floor, Sethsiripaya Stage - I, Battaramulla on or before **2.00 p.m. on 02nd April, 2018**.

Bids will be opened immediately after closing of Bids at **2.00 p.m. on 02nd April, 2018** at the Procurement Unit and the Bidders or their authorised representatives will be allowed to be present at the time of opening of Bids.

All bidders submitting bids should visit and inspect the site before submitting the bids. The selected Bidder should be able to commence the work immediately.

Any further details could be obtained from the undersigned (Tel. 2883304)

sgd **Eng. L.A.D.J. Sisirakumara**
Director (Engineering Service)
Urban Development Authority

- Cc; (I) Secretary, PC - Minor (UDA) - f.i. & n.a., pl
(II) Director (GIS) - To advertise in UDA website
(III) Members of Bid Opening Committee - f.i. & n.a., pl