**SUBDIVISION APPLICATION**

BOP /……./……/…./.…/…...

**Reference No**

**Declaration form of the Applicant**

**Details of the proposed development**

|  |  |  |
| --- | --- | --- |
| Proposed development type (Perimeter Plan, Extraction, Subdivision, Amalgamation) | |  |
| Address of the site |  | |
| Assessment No |  | |

\*If Applicant is a Company or Association the form must be signed by Director or Authorized Person under common seal

I/we declare that,

|  |  |
| --- | --- |
|  | The information furnished herein by me/us is true and correct |
|  | I/We understand that an effective date will be given to my application only if, all plans and documents specified in the application have been submitted. |
|  | I/We understand that incomplete applications will not be accepted nor registered. |
|  | I/we am/are aware that I/We will be informed within 8 days of any major shortcomings, which prevent the determination of the application |
|  | I/we am/are aware that if any of the information provided by me/us is/are found to be false by the Urban Development Authority, the permit issued with regard to the development will be cancelled. |

I/We hereby declare that the following agents/ companies have prepared the plans submitted by me/us.

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| Name of the Town Planner | |  | | | | |
| Name of the Surveyor | |  | | | | |
|  |  | |  | | | |
| Name of the Applicant/s | 1. | | 2. | | | |
| NIC No: | 1. | | 2. | | | |
| Signature of the Applicant/s | 1. | | 2. | | | |
| Date | 1. | | 2. | | | |
| Does the applicant owns the  land proposed for development | | | Yes |  | No |  |

**SUBDIVISION APPLICATION**

BOP /……./……/…./.…/…...

**Reference No**

**Declaration form of the Owner of the Land**

*(If the Applicant is not the owner of the land please get this declaration signed from the owner of the land)*

**Details of the Proposed Development**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| Name of the applicant | | |  | | | |
|  | | | |
| N.I.C No |  | | | Tel. No. | |  |
| Proposed development type (Perimeter Plan, Extraction, Subdivision, Amalgamation) | | | | |  | |
| Address of the site | |  | | | | |
| Assessment No | |  | | | | |

I/we declare that,

|  |  |
| --- | --- |
|  | I am/ we are the absolute owner/lessee of the land on which the developer intends to erect the building |
|  | I am/ we are enclosing copies of the relevant documents of ownership/ lease certified by Magistrate, DC Judge/ Notary Public or gazzetted officer authorized by the commission on this behalf |
|  | I/we have given my/our legal authority to undertake above development on my land. |
|  | I/we am/are aware that if any of the information provided by me/us is/are found to be false by the Urban Development Authority, the permit issued with regard to the development will be cancelled. |

|  |  |  |
| --- | --- | --- |
| Name of the Owner/s | 1. | 2. |
| NIC No. | 1. | 2. |
| Signature of the Owner/s | 1. | 2. |
| Date | 1. | 2. |

**SUBDIVISION APPLICATION**

BOP /……./……/…./.…/…...

**Reference No**

**Declaration form of Licensed Surveyor**

**Details of the applicant’s and proposed development**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| Name of the applicant | | |  | | | |
|  | | | |
| N.I.C No |  | | | Tel. No. | |  |
| Proposed development type (Perimeter Plan, Extraction, Subdivision, Amalgamation) | | | | |  | |
| Address of the site | |  | | | | |
| Assessment No | |  | | | | |

I certify that,

|  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
|  | I have prepared the Survey Plan No. .................................. Dated ........................... and plans is in accordance with subdivision regulations as per Urban Development Authority and other relevant Laws & Enactments. | | | | | | | | | |
|  | I/we am/are aware that if any of the information provided by me/us is/are found to be false by the Urban Development Authority, the permit issued with regard to the development will be cancelled. | | | | | | | | | |
| Signature of the Licensed Surveyor | | |  | | | | Date | |  |
| Name | |  | | | | | | | |
| Email Address | |  | | | | Tele. No: | |  | |
| Registration No of the Professional Institute (If available) | | | |  | | | | | |
| Postal Address | |  | | | N.I.C No | |  | | |
| Seal | |  | | | | | | | |

**SUBDIVISION APPLICATION**

BOP /……./……/…./.…/…...

**Reference No**

**Declaration form of Town Planner**

**Details of the applicant’s and proposed development**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| Name of the applicant | | |  | | | |
|  | | | |
| N.I.C No |  | | | Tel. No. | |  |
| Proposed development type (Perimeter Plan, Extraction, Subdivision, Amalgamation) | | | | |  | |
| Address of the site | |  | | | | |
| Assessment No | |  | | | | |

I certify that,

|  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
|  | I am a Qualified Town Planner who is a registered in the Institute of Town Planners Sri Lanka. | | | | | | | | | |
|  | I have personally checked and verified that the plans and documents are in accordance with the Planning and Building Regulations of the Urban Development Authority (U.D.A) and other relevant Laws, Enactment and building requirements. | | | | | | | | | |
|  | I have examined the validity of the evidence produced by the applicant along with this Application. | | | | | | | | | |
|  | I/we am/are aware that if any of the information provided by me/us is/are found to be false by the Urban Development Authority, the permit issued with regard to the development will be cancelled. | | | | | | | | | |
|  | If the site is develop to release to the real estate market, I will make periodic supervision and provide necessary instructions during the period of site development until the Certificate of Conformity is obtained. | | | | | | | | | |
|  | I/we aware that Urban Development Authority has the right to report to the respective Professional Institute regarding any breach of professional code or any unprofessional conduct committed by me in relation to the provided professional services for proposed development. | | | | | | | | | |
|  | I/we aware that I have to inform the Urban Development Authority with a two week prior notice, If I/We am/are planning to resign from the responsibilities of the proposed project. | | | | | | | | | |
| Signature of the Town Planner | | |  | | | | Date | |  |
| Name | |  | | | | | | | |
| Email Address | |  | | | | Tele. No: | |  | |
| Registered no of the Professional Institute | | | |  | | | | | |
| Postal Address | |  | | | N.I.C No | |  | | |
| Seal | |  | | | | | | | |