REGISTRATION OF SUPPLIERS/CONTRACTORS
YEAR – 2027

URBAN DEVELOPMENT AUTHORITY (UDA)

Ministry of Transport, Highways and Urban Development

1. Chairman, Urban Development Authority invites Applications from the local Manufacturers, Suppliers, and Contractors under the shopping bidding method to Register for Supply of Goods, Works and Services for the year 2027 to Urban Development Authority (UDA).

2. **Application Forms/Terms & Conditions**

A. If the Applicants have registered with the Urban Development Authority as suppliers/contractors in the year 2026, they should complete only the application for Renewal of Registration and submit the application along with the original copy of the deposit slip/receipt of the item fee paid. (The summary list of registered suppliers/contractors in the year 2026 and the item list in the year 2027 have been uploaded to www.uda.gov.lk - Procurement Portal)

B. Applicants who have not registered in the year 2026 can access the following "website" from 2026.11.04 to 2026.11.20 and obtain the applications and related documents required for registration through its "Procurement Notices" without any charge

Urban Development Authority -www.uda.gov.lk **(Procurement Portal → Registration of Suppliers)**

C. Application Document Set

The application document set consists of:

1. Main Application Form (Form 1 – New Applicants / Form 2 – Existing Applicants).
2. General Instructions, Terms and Conditions.
3. Detailed Item List for 2027.

Applicants who experience difficulties downloading the application forms or related documents may contact the following officer during office hours.

In the event of an Applicant finds it difficult to download an Application Form and the relevant documents from the Web-site, Further clarifications can be obtained from the following Officer. (during office hours only)

- **Assistant Director (Audit)- Urban Development Authority**

  Contact Number –011 2873649

  V.G.D Perera- Urban Development Authority.

  Contact Number - 011 2797200, 011 2872649, 011 2873644
  Extension –2680, **2681 OR 2682**

  011 2873647, 011 2873651, 011 2875333

3. **Payments of Item Charges for Registration**

a. **Rs. 1,200.00will be charged from an Applicant for the Registration of Each Item. (2.5% (SSCL) + 18%(VAT) Included)**

b. **Payments of Item Charges for the Registration of Suppliers for the year2027should be credited to the Account No 1534at the Co-operate Branch of the Bank of Ceylon through any Branch of Bank of Ceylon or to the Head Office, Provincial/District Offices of Urban Development Authority.**

c. **<u>The Original Cash Deposit Slip/Receipt</u> which utilized for the payments of the Item charges should be forwarded together with the Application. (As a certification to the payments made for the Item charges)**

d. **Applicants should complete the payments of the Item Charges on or before 20.11.2026. Urban Development Authority will not be responsible for the payments made after 20.11.2026**

4. Duly filled Application Forms together with all the necessary documents should be delivered by registered post or by hand on or before **20.11.2026**at the under mentioned address. The top-left-hand corner of the envelope containing the application should be marked as **"REGISTRATION OF SUPPLIERS – 2027".**

Urban Development Authority,
Procurement Unit,
7th Floor,
"Sethsiripaya",
Battaramulla.

5. Authority to take final decisions regarding the Registration of Suppliers for the Supply of Goods, Works and Services for the year 2027, to Urban Development Authority is vested with the Chairman, Urban Development Authority.

6. Priority will be given to the Registered Suppliers who are given at least 30 days Credit Period.

Chairman Procurement Unit,
7th Floors
"Sethsiripaya"
Battaramulla
Urban Development Authority
Ministry of Transport, Highways and Urban Development

02nd November 2026